

# The DRF grant application process



Assistant to the President for Community Services  
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**W**hat the NALC Disaster Relief Foundation (DRF) gives is not much, but I pray that it helps the NALC members in need. We can't replace what was lost, but I want you to know that we are always here for our members and their families.

The foundation has been set up to function in two ways: by providing hands-on relief and by receiving donations to offer financial grants. With natural disasters increasing in frequency, the Disaster

Relief Foundation grants can be considered only for property damage sustained to a primary residence, vehicle or personal property from a hurricane, flood, tornado, wildfire, earthquake, severe storm or other natural disaster. Damage declared by the applicant will be verified by the branch president or a designee.

The following are the eligibility criteria that members must understand and follow. To complete your grant file, please see No. 5 below, which lists all items that members must provide to the DRF.

1. Anyone seeking help must be a NALC member as defined by the *NALC Constitution*, Article 2, Section 1(a).
2. Members do not have to wait for emergency relief or insurance claims to apply.
3. Those temporarily displaced from their "uninhabitable" primary residence must submit a signed, personal narrative detailing the specific reasons for the anticipated duration of the displacement.
4. Applications for grants from DRF must be received no later than 120 days from the date that the natural disaster occurred, unless applicants can provide sufficient reason(s) why they were unable to complete and submit their application prior to this deadline. Requests for exceptions will be ruled on by the DRF directors on a case-by-case basis.
5. Items needed for a complete file:

Homeowners: 1. Complete grant application 2. Proof of homeownership or vehicle ownership (if damaged) 3. Clear-cut photos of damaged property (Home [show house address number], vehicle [if damaged], personal) 4. List of items damaged and estimate cost 5. Hotel receipts (if applicable), repair estimates (if available), insurance quotes (if available), etc. 6. President or designee verification

Renters: 1. Complete grant application 2. Clear-cut photos of damaged property (vehicle [if damaged], personal) 3. List of items damaged and estimate cost 4. Renter insurance quotes (if available) 5. Hotel receipts (if appli-

able) 6. Copy of deposit on new place (if applicable) 7. President or designee verification

**Other matters that need to be considered:** If members rent a residence, please provide statements (if available) from a landlord establishing property in-habitability, a copy of the new residence application or a copy of the deposit receipt. If the member incurs expenses due to the displacement, he or she should provide hotel receipts or other documents to show these costs.

Members must document with photos the damage sustained by their primary residence, vehicle or personal property. If the member receives estimates or begins to repair their property or vehicle, they should provide those receipts.

Finally, the branch president or designee will need to verify the member's address and claim damages; this is with the form provided by the president and/or a prepared statement documenting the member's damage from the disaster. Remember, the application for DRF assistance is not an application for Federal Emergency Management Agency aid, or any other federal disaster assistance. It is also not automatic; you must provide the proper documentation.

Again, please make sure that the grant application and all pictures of the damage are clear, complete and legible. You can find the DRF grant application form at [nalc.org/disaster](http://nalc.org/disaster). Grant applications can be sent to the following address:

NALC Disaster Relief Foundation  
Attn: Christina Vela Davidson  
1101 Northchase Parkway SE, Suite 3  
Marietta, GA 30067

Or email to: [DisasterReliefFoundation@nalc.org](mailto:DisasterReliefFoundation@nalc.org)

**2023 Stamp Out Hunger Food Drive additions and corrections:**

Reg.	Branch	State	Branch name	Lbs.
2	79	WA	Seattle	460,605
9	2389	GA	Eastman	62
8	419	TN	Knoxville	5,000
4	1642	AZ	Yuma	17,065
1	2901	CA	Hemet	12,360
10	950	TX	Abilene	34,856

**New total: 43,746,343 lbs.**