# RECORD OF LEAVE USED

| Date | No. hours | Date | No. hours | Date | No. hours | Date | No. hours |
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# *Pay period guide for 2015*

Keep track of 2015 pay dates and holidays with this handy, wallet-sized calendar. Save the opposite side to record leave time used and overtime worked.

## 2015 Pay Period Inclusive Dates

| Pay Period | Begins | Ends | Pay Date | Holiday |
|---|---|---|---|---|
| 1 | 12/13 | 12/26 | 1/2 | 12/25 (Thur.) |
| 2 | 12/27 | 1/9 | 1/16 | 1/1 (Thur.) |
| 3 | 1/10 | 1/23 | 1/30 | 1/19 (Mon.) |
| 4 | 1/24 | 2/6 | 2/13 | |
| 5 | 2/7 | 2/20 | 2/27 | 2/16 (Mon.) |
| 6 | 2/21 | 3/6 | 3/13 | |
| 7 | 3/7 | 3/20 | 3/27 | |
| 8 | 3/21 | 4/3 | 4/10 | |
| 9 | 4/4 | 4/17 | 4/24 | |
| 10 | 4/18 | 5/1 | 5/8 | |
| 11 | 5/2 | 5/15 | 5/22 | |
| 12 | 5/16 | 5/29 | 6/5 | 5/25 (Mon.) |
| 13 | 5/30 | 6/12 | 6/19 | |
| 14 | 6/13 | 6/26 | 7/3 | |
| 15 | 6/27 | 7/10 | 7/17 | 7/4 (Sat.) |
| 16 | 7/11 | 7/24 | 7/31 | |
| 17 | 7/25 | 8/7 | 8/14 | |
| 18 | 8/8 | 8/21 | 8/28 | |
| 19 | 8/22 | 9/4 | 9/11 | |
| 20 | 9/5 | 9/18 | 9/25 | 9/7 (Mon.) |
| 21 | 9/19 | 10/2 | 10/9 | |
| 22 | 10/3 | 10/16 | 10/23 | 10/12 (Mon.) |
| 23 | 10/17 | 10/30 | 11/6 | |
| 24 | 10/31 | 11/13 | 11/20 | 11/11 (Wed.) |
| 25 | 11/14 | 11/27 | 12/4 | 11/26 (Thur.) |
| 26 | 11/28 | 12/11 | 12/18 | |
| 27 | 12/12 | 12/25 | 12/31 | 12/25 (Fri.) |
| 1 | 12/26 | 1/8 | 1/15 | 1/1 (Fri.) |

Note: The 2015 leave year begins January 10, 2015, and ends on January 8, 2016.

## National Association of Letter Carriers

Pay Day
Holiday

## 2015

| JANUARY | FEBRUARY | MARCH |
|---|---|---|
| S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 | 1 2 3 4 5 6 7 | 1 2 3 4 5 6 7 |
| 4 5 6 7 8 9 10 | 8 9 10 11 12 13 14 | 8 9 10 11 12 13 14 |
| 11 12 13 14 15 16 17 | 15 16 17 18 19 20 21 | 15 16 17 18 19 20 21 |
| 18 19 20 21 22 23 24 | 22 23 24 25 26 27 28 | 22 23 24 25 26 27 28 |
| 25 26 27 28 29 30 31 | | 29 30 31 |

| APRIL | MAY | JUNE |
|---|---|---|
| S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 4 | 1 2 | 1 2 3 4 5 6 |
| 5 6 7 8 9 10 11 | 3 4 5 6 7 8 9 | 7 8 9 10 11 12 13 |
| 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20 |
| 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27 |
| 26 27 28 29 30 | 24/31 25 26 27 28 29 30 | 28 29 30 |

| JULY | AUGUST | SEPTEMBER |
|---|---|---|
| S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 4 | 1 | 1 2 3 4 5 |
| 5 6 7 8 9 10 11 | 2 3 4 5 6 7 8 | 6 7 8 9 10 11 12 |
| 12 13 14 15 16 17 18 | 9 10 11 12 13 14 15 | 13 14 15 16 17 18 19 |
| 19 20 21 22 23 24 25 | 16 17 18 19 20 21 22 | 20 21 22 23 24 25 26 |
| 26 27 28 29 30 31 | 23/30 24/31 25 26 27 28 29 | 27 28 29 30 |

| OCTOBER | NOVEMBER | DECEMBER |
|---|---|---|
| S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 | 1 2 3 4 5 6 7 | 1 2 3 4 5 |
| 4 5 6 7 8 9 10 | 8 9 10 11 12 13 14 | 6 7 8 9 10 11 12 |
| 11 12 13 14 15 16 17 | 15 16 17 18 19 20 21 | 13 14 15 16 17 18 19 |
| 18 19 20 21 22 23 24 | 22 23 24 25 26 27 28 | 20 21 22 23 24 25 26 |
| 25 26 27 28 29 30 31 | 29 30 | 27 28 29 30 31 |

# Best wishes for 2015 from your NALC officers and staff

# RECORD OF OVERTIME WORKED

| Date | No. hours | Date | No. hours | Date | No. hours | Date | No. hours |
|---|---|---|---|---|---|---|---|
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