

# Installation of officers set for December 4

The installation of NALC's 28 elected national officers for four-year terms will take place in Washington on the evening of **Saturday, December 4**, in the ballroom of the Hilton Washington and Towers Hotel, 1919 Connecticut Avenue, NW.

Tickets for the event are available through the office of the NALC Secretary-Treasurer for \$65 per person.

Full payment (payable to NALC Secretary-Treasurer), along with the order form printed below, must be received by the office of Secretary-Treasurer Jane E. Broendel **no later than Wednesday, November 10**.

Upon receipt of payment, tables will be reserved on a first-come, first-served basis **only for those who purchase a block of at least eight tickets**. The maximum number of seats at each table is eight. Individuals or smaller parties purchasing tickets will be assigned to "open seating" tables.

The person authorized to pick up tickets must be listed on the order form, as only the officially designated

person will be allowed to pick up tickets. Additional information on the location of and time for ticket pick-up will be included in the November *Postal Record*.

Installation dinner tickets include admission to the holiday party immediately following the installation. **Attendance at the holiday party for all others is by invitation only**. Branches who wish to attend only the holiday party should contact the Secretary-Treasurer's office by Wednesday, November 10. No tickets for either function will be available after that date.

The NALC room rate at the Hilton Washington and Towers is \$199 single/double. The rate is good for the nights of December 3-4 only. All reservations must be made directly through the Hilton Washington and Towers, 1919 Connecticut Avenue NW, Washington, DC 20009. Call 800-HILTONS (800-445-8667) and be sure to request the special NALC rate.

Look for additional details regarding installation activities in upcoming *NALC Bulletins* and the November *Postal Record*. ☒

## Installation of National Officers

Please reserve \_\_\_\_\_ tickets for the NALC Installation Dinner  
on Saturday, December 4, 2010, at the Hilton Washington Towers

Enclosed is \$ \_\_\_\_\_ (@ \$65 per ticket) **for \_\_\_\_\_ table(s) seating 8** or **for open seating**

(Please circle one of the above.)

Tickets will be held for pickup on your arrival in Washington, DC.

Person designated to pick up ticket(s) \_\_\_\_\_

NALC Branch number \_\_\_\_\_ National Business Agent \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Daytime phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dietary Requirements \_\_\_\_\_

**Checks payable to "Secretary-Treasurer, NALC" must be received by November 10.** Mail order form and payment to: INSTALLATION DINNER, c/o Secretary-Treasurer Jane E. Broendel, NALC, 100 Indiana Ave. NW, Washington, DC 20001-2144.