

# Installation of officers set for Dec. 13

**T**he installation of NALC's 28 elected national officers for four-year terms will take place in Washington, DC, on the evening of **Saturday, Dec. 13**, at the Marriott Washington Wardman Park, 2660 Woodley Road NW.

Tickets for the event are available through NALC Secretary-Treasurer Jane Broendel's office for \$80 per person. Full payment (payable to Secretary-Treasurer, NALC), along with the order form printed below, must be received by Broendel's office **no later than Friday, Nov. 14**.

Upon receipt of payment, tables will be reserved on a first-come, first-served basis **only for those who purchase a block of at least eight tickets**. The maximum number of seats at each table is eight. Individuals or smaller

parties purchasing tickets will be assigned to "open seating" tables.

The person authorized to pick up tickets must be listed on the order form, as only the officially designated person will be allowed to pick up tickets. Additional information on the location of and time for ticket pick-up will be included in the November *Postal Record*.

Installation dinner tickets include admission to the holiday party immediately following the installation. **Attendance at the holiday party for all others is by invitation only**. Branches who wish to attend the holiday party should contact Secretary-Treasurer Broendel's office by Nov. 14. No tickets for either function will be available after that date.

The NALC room rate at the Marriott Washington Wardman Park is \$109 standard single/double with a tax rate of 14.5 percent. The rate is good for the nights of Dec. 12 and 13 only. All reservations must be made directly through the Marriott Washington Wardman Park, 2660 Woodley Road NW, Washington, DC 20008. Call 877-212-5752 and be sure to request the special NALC rate. To book online, visit [nalc.org](http://nalc.org). The cut-off for the hotel rate is Nov. 17.

Parking is available at the hotel at the price of \$20 for self park and \$32 for valet.

Look for additional details regarding installation activities in future *NALC Bulletins* and the November *Postal Record*. **PR**

## Installation of National Officers

Please reserve \_\_\_\_\_ tickets for the NALC Installation Dinner  
on Saturday, Dec. 13, 2014, at the Marriott Washington Wardman Park

Enclosed is \$\_\_\_\_\_ (@ \$80 per ticket) **for \_\_\_\_\_ table(s) seating 8** or **for open seating**  
(Please circle one of the above.)

Tickets will be held for pickup on your arrival in Washington, DC.

Person designated to pick up ticket(s) \_\_\_\_\_

NALC branch number \_\_\_\_\_ Branch city \_\_\_\_\_ Branch state \_\_\_\_\_

Name of individual ordering tickets \_\_\_\_\_

Contact phone number \_\_\_\_\_

Dietary Requirements \_\_\_\_\_

**Checks payable to "Secretary-Treasurer, NALC" must be received by Nov. 14.** Mail order form and payment to:

INSTALLATION DINNER  
c/o Secretary-Treasurer Jane Broendel  
NALC  
100 Indiana Ave. NW  
Washington, DC 20001-2144