Important reminders

The six-month per capita tax call will be mailed out to branches this month. NALC bills branches semi-annually, in June and December, for the national and state per capita tax of their direct-paying members. For more information on the six-month per capita tax call, please refer to the NALC Branch Officer’s Guide to Finance and Administration, which has a dedicated chapter on NALC dues (Chapter 2). Please see pages 2-12 and 2-13. A hard copy of the guide can be purchased from the Supply Department and an electronic copy is available on the website. Go to nalc.org/financeguide.

Branch mergers

Any branch proposing to merge should review Article 2, Section 3 of the NALC Constitution, which sets forth the requirements for effecting a merger of branches. Requests for mergers received at NALC Headquarters are often missing two requirements from both branches wishing to merge: 1) a resolution and 2) a statement of reason(s) for merging. To avoid having a request for a merger returned, please ensure that your branch includes all the necessary documentation. More information can be found on the Secretary-Treasurer’s page on the website.

Dues rosters

Branch secretaries are reminded to review the biweekly roster and ensure that all dues being deducted are correct. If a change needs to be made, please notify the Membership Department in writing. In addition, members called to active military duty may have their dues suspended upon written request by the branch secretary. When an active-duty military member for whom the branch has requested suspension of dues returns to the craft, please notify the Membership Department so that dues deductions may be resumed.

CCAs and breaks in service

A city carrier assistant’s (CCA) break in service should not trigger a permanent cancellation of dues withholding. Per the agreement with USPS, a CCA’s dues deductions are to automatically restart when a CCA returns from a break in service. Branch secretaries should review the biweekly roster and notify the Membership Department if the dues withholding of a CCA returning from a break in service does not restart after one pay period and/or the CCA is noted as “CAN” (canceled). A CCA on a break in service should be noted on the roster as “SEP” (separated).

National conventions

As a reminder, the 72nd Biennial National Convention has been set for Aug. 17-21, 2020, in Honolulu, HI, and the 73rd Biennial National Convention has been set for Aug. 8-12, 2022, in Chicago, IL.