

# Installation of officers set for Dec. 1

**T**he installation of NALC's 28 elected national officers for four-year terms will take place in Washington, DC, on the evening of **Saturday, Dec. 1**, at the Marriott Marquis Washington, DC, 901 Massachusetts Ave. NW.

Tickets for the event are available through the NALC secretary-treasurer's office for \$80 per person. Full payment (payable to Secretary-Treasurer, NALC), along with the order form printed below, must be received **no later than Thursday, Nov. 1**.

Upon receipt of payment, tables will be reserved on a first-come, first-served basis **only for those who purchase a block of at least eight tickets**. The

maximum number of seats at each table is eight. Individuals or smaller parties purchasing tickets will be assigned to "open seating" tables.



The person authorized to pick up tickets must be listed on the order form, as only the officially designated person will be allowed to pick up tickets.

Installation dinner tickets include admission to the holiday party following the installation dinner. **Attendance**

**at the holiday party for all others is by invitation only.** Branches that wish to attend the holiday party should contact the secretary-treasurer's office by Nov. 1. No tickets for either function will be available after that date.

The NALC hotel room rate at the Marriott Marquis Washington, DC is \$179 standard single/double. The rate is good for the nights of Nov. 30 and Dec. 1 only. All reservations must be made directly through the Marriott Marquis Washington, DC, 901 Massachusetts Ave. NW, Washington, DC 20001. If reserving online, you can reserve only a single room. To reserve a double room, you must call the hotel at 855-821-4281 to request the special NALC Installation Dinner rate. The cut-off for the hotel rate is Nov. 8.

Valet parking is available at the hotel at the price of \$35 a night.

Look for additional details regarding installation activities in future *NALC Bulletins* and the November *Postal Record*. **PR**

## Installation of National Officers Dinner order form

Saturday, Dec. 1, 2018

I would like to reserve tickets to the NALC Installation of National Officers Dinner on Saturday, Dec. 1, at the Marriott Marquis Washington, DC. Tickets will be held for pickup at the secretary-treasurer's office at NALC Headquarters. **Guests wishing to be seated at the same table must submit their ticket orders and payment together in the same envelope.** Maximum eight guests per table.

Number of tickets: \_\_\_\_\_ at \$80 each = \$ \_\_\_\_\_ (Total enclosed)

Branch #: \_\_\_\_\_ State: \_\_\_\_\_

Person ordering tickets contact name: \_\_\_\_\_  
(Please print clearly)

Contact number: \_\_\_\_\_

Name of individual picking up the ticket(s) at Headquarters: \_\_\_\_\_

Person picking up tickets contact number: \_\_\_\_\_ cell: \_\_\_\_\_

Please indicate if you or anyone in your party has dietary restrictions: \_\_\_\_\_

**Mail order form and payment to:**

**Installation of National Officers Dinner, NALC Secretary-Treasurer, 100 Indiana Ave. NW, Washington, DC, 20001-2144**

**Checks or money orders payable to "Secretary-Treasurer, NALC" must be received by Nov. 1.**