

Stand-upTalk

STAND-UP TALK TO BE GIVEN BY PLANT SUPERVISORS FOLLOWING PLANT EVACUATION DUE TO BDS ALERT

(Once employees are assembled in designated evacuation staging area)

Explain reason for evacuation:

- May I have your attention. Thank you for conducting an orderly evacuation.
- We evacuated the building because the Biohazard Detection System sensed airborne particles that may be anthrax spores.
- Local emergency response units have already been notified and should be arriving soon.

Next steps:

- Please remain in this immediate area.
- The first thing I need to do is conduct a roll call to make sure everyone is accounted for and no one remains in the building or has left the site. It is important that you work with me so that this can be accomplished quickly.
 - Local first responders will provide us guidance and direction about any immediate precautionary measures, such as decontamination.
 - They will also let us know when we can leave the site.
 - You will be provided Tyvek® coveralls and “booties”. These are provided in the expectation that some form of basic decontamination may be performed. If that does not occur, you can still use the clothing to provide additional protection.
- After changing into the coveralls and booties, you will need to bag your clothing in plastic bags that we will provide. When you get home, shower immediately and launder your work clothes separately. Place the used coveralls and booties in the plastic bag. Place the bag outside your home and await further instructions.

- The Inspection Service will be taking the BDS sample cartridge to a local laboratory, where another PCR test will be performed to verify the presence of anthrax. Results of that test will be available in about 8 hours.
- If the lab PCR test is positive, health officials recommend that all employees working in the facility at the time of the alert and, 1.5 hours before the alert, receive a 5-day supply of antibiotics. (*Identify how employees will be notified of lab PCR test results and if necessary, where to obtain medication*).
- In addition to the PCR test, a more thorough culture laboratory analysis will be available in a few days and will let us know with certainty if the BDS sample truly contained harmful (living) anthrax spores. If the culture analysis is positive, you will receive an additional 55-day supply of medication.
- Once we know the laboratory results of the cultured sample, you will be notified to return to this building (if all sample results are negative for anthrax) or report to another facility until further notice (if culture sample reveals harmful, live anthrax).

Epidemiological Information:

- Please complete the form I am passing out immediately and return it to me. If it's not completed entirely, it will be difficult for local Public Health personnel to contact you about personal decontamination, medications, test results, and related health issues. Please help them to help you.
- These forms will be given to the emergency response personnel who are working with the Public Health Department. This information will be used by the local Public Health Department to address medical management issues if lab tests confirm the presence of anthrax.
- Information on the forms will also be used on site here today by local first responders to make decontamination decisions.

USPS Evacuation Standup Talk

Further actions:

- Until we are told that it is safe to re-enter:
 - This facility will be closed.
 - We are implementing our Continuity of Operations (COOP) plan. This means we will be re-routing the mail to (*what sites*) and begin to conduct business operations at (*what alternate facility/s*).
 - You will be notified regarding the need to take medication and where it will be dispensed, and, where/when you should report for work.
- Once again, we may only leave the site under the direction of local first responders. Please wait for their guidance. (*Explain how employees should leave the premises.*)