Mandatory Stand-Up Talk

Date

USPS moves to online platform for retirement applications

Next year, the Postal Service will transition to an online retirement application submission process.

Effective Jan. 1, all newly received optional retirement applications will be processed through the new Online Retirement Application platform, also known as ORA.

The secure, fully digital system will be administered by the U.S. Office of Personnel Management.

The ORA platform will replace the legacy, paper-based application process for federal and USPS employee optional retirement requests.

Federal disability retirement requests are not yet supported by the new online system and will continue to use the current application process.

The ORA platform will have multiple advantages, including the ability to complete your application online, track your application status, expedite Office of Personnel Management processing, and reduce transition time to annuitant status.

To initiate the optional retirement application process, you can log into the eRetire app through LiteBlue at l-i-t-e-b-l-u-e DOT u-s-p-s DOT g-o-v. You may also contact the Human Resources Shared Service Center at 877-477-3273, and select option 5.

You will be required to provide a valid personal email address to start your retirement application. Once your retirement eligibility is confirmed, you will receive an email with instructions for completing the online application and providing any required documentation.

For more information on the new process, go to the MyHR website and select "Planning for Retirement" from the "Retirement" drop-down menu. Information about weekly retirement seminars is also available on this page.

If you submitted an optional retirement application prior to Jan. 1 — regardless of your retirement date — you do not need to resubmit it.

If you have additional questions, email them to retirementbenefits@usps.gov ("retirement benefits AT u-s-p-s DOT gov").

Thank you for listening.

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