



# ADVANCED FORMAL A and BEYOND TRAINING PROGRAM

## \*\*\*\*\* Application Form \*\*\*\*\*

The following applicant from NALC Branch # \_\_\_\_\_ would like to attend the “Advanced Formal A and Beyond” training program to be held at the Maritime Institute in Linthicum Heights, MD in 2024 if possible.

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Criteria Requirements:

1. Applicants must have some experience presenting grievances at the Formal Step A level of the grievance procedure. Currently a Formal A representative? \_\_\_\_\_
2. Applicants must be able to bring a laptop computer that is not an Apple product.

Participants will be selected based on availability. Once selected, participants will be notified they have been selected and will be provided further details and payment deadline information. Applications will be considered in order, when received, based on the above requirements and needs of the branch.

### The cost of attending this training will be the branch/participant’s responsibility.

The NALC has secured a rate of \$260.99 (single occupancy) or \$386.38 (double occupancy), per day plus tax, based on a five-night stay at the Maritime Institute for 2023. This includes a room, all meals, and refreshments during breaks. The total cost of this training (for 5 nights) is \$1,304.95 (single) or \$1,931.90 (double). Arriving on Saturday for the additional computer training is optional and more details will be provided once selected for the class. To include the additional night, this adds one night stay for a total of \$1565.94 (single) or \$2318.28 (double occupancy).

### Please do not make travel arrangements until you are officially notified that you have been selected to attend the “Advanced Formal A and Beyond” training program.

(Please select a preference):  Future class in 2024

If you are not selected for, or are unable to attend the classes once planned in 2024, do you wish to be considered for future classes?  YES  NO

### I certify that I meet the above-referenced criteria needed to attend this training program.

Applicant’s Signature \_\_\_\_\_

Mail completed form to: NALC Vice President James D. Henry  
100 Indiana Ave. NW  
Washington, DC 20001-2144